MICHIANA BIRD SOCIETY 24TH ANNUAL MICHIANA BIRD FAIR
MARCH 24, 2018
HELD AT MISHAWAKA F. O. P. 1825 12TH STREET, MISHAWAKA, IN
VENDOR REGISTRATION

Setup begins at 7:00 a.m. the day of the fair and must be completed by the time the fair opens. Vendors only during set up hours. Fair hours are 10:00 a.m. to 4:00 p.m. Vendors should be in their vendor location prior to start time. Vendors are not to sell food for human consumption. Nothing can be attached in any way to the walls, vendors are financially responsible for any damage they do to the building. **It is requested that each vendor donate an item for the raffle table.** 25% of the fair profits will go to an avian cause. Vendors may not sublet or resell their table space. Vendors are expected not to "break down" tables during show hours. Vendors must not prop exterior doors open during fair hours. Clean up/breakdown begins at 4:00 p.m**. and must be completed by 6:00 p.m**. All vendor property must be removed from the facility by the end of breakdown. Violation of any part of this agreement may result in the immediate ejection of the vendor responsible.

NO tables will be reserved without payment. All tables are on a first paid first reserved basis. Wall space and end tables are limited and sells out quickly. Please bring your own extension cords if you reserve an electric accessible table and **please supply your own table cover.**. Tables are 2 X 8. Payments made prior to March 17th can be by personal check, after that date a money order is required. Table rentals are final, **NO REFUNDS,** and tables are not transferable. No charge for chairs. Please keep safety in mind if stacking cages. The majority of items displayed must be bird related. Children must be supervised.

Vendors selling live birds agree to house them in clean conditions with access to food and water, and will not overcrowd their birds. Vendors agree to keep their area neat and clean and only display healthy birds: birds that are questionable will not be allowed in. It is suggested that wings be clipped. **MICHIANA BIRD SOCIETY DOES NOT CONDONE THE SALE OF UNWEANED BABY BIRDS.**

Michiana Bird Society and the F.O.P. Hall and grounds or related premises shall not be liable or responsible for any loss, fire, theft, lost birds, accidents, illness, injury, death, or damages and litigation matters of disputes of any kind that may occur to the property or person of the exhibitor or their employees or guests..

Michiana Bird Society reserves all rights to include limiting and/or eliminating select vendor participation. The Michiana Bird Society strives to have the best professionally run bird fair possible. We require our fair vendors to conduct themselves in a professional manner at all times. Any failure to maintain this standard can result in immediate eviction from the fair and the FOP grounds.

CUT HERE AND RETURN LOWER PORTION – RETAINING UPPER PORTIONS PERTINANT INFORMATION. FOR YOUR FILES

PLEASE PRINT

Vendor/Company Name _____

Address _____

City _____ State _____ Zip _____

Phone (_____) _____

Email _____

CONFIRMATIONS WILL BE SENT BY EMAIL WHEN EVER POSSIBLE.

Items to be donated to raffle _____ must be filled in to receive recognition in onsite publication. Items will be picked up at your table during setup the day of the fair.

Type of birds/merchandise selling: This helps us in table layout. Use back if more space is needed.

_____

_____ **Number of**

tables requested: Regular (no electric) @ $50.00 each _____

Regular electric @ $55.00 each _____

Wall (electric) @ $60.00 each _____

MBS members get $10.00 discount _____

Total payment enclosed **$**_____

You may visit our website: michianabirdsociety.com under "BIRD FAIR" and secure your space through pay pal if you prefer.

Number of chairs needed _____ We will not be using the provided table and wish it removed _____

Please only request wall space if really needed. Wall and end tables sell quickly so register early.

Signature of vendor _____

By signing of this registration form, I/We agree to all terms stated above and expressly release the above named parties from liability.

Questions, Marla at 574-333-2329-email marla@rccinterent.com or Bruce at 574-586-7073-email brcrowel@yahoo.com

MAKE CHECK PAYABLE TO : Michiana Bird Society and mail to: Marla McCreery 1718 Woodland Dr. Elkhart, In 46514

Any returned checks will also incur any and all bank charges.